



**TETRA TECH**

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## **GENERAL SERVICES ADMINISTRATION (GSA)**

### **Federal Acquisition Service**

### *Authorized Federal Supply Schedule Price List*

Online access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The web address of GSA Advantage!® is: [www.gsaadvantage.gov](http://www.gsaadvantage.gov).

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at: [www.gsa.gov](http://www.gsa.gov).

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<b>Schedule for</b>	Professional Services
<b>Industrial Group</b>	Multiple Award Schedule (MAS)
<b>Corporate Schedule Number</b>	GS-00F-168CA
<b>Title</b>	GSA - Professional Services Schedule

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Price list is current as of Modification #PS-0020 effective May 28, 2020, Option Period 1.

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<b>Contract Period</b>	June 9, 2015 – June 8, 2025
<b>Contractor's Name</b>	Tetra Tech, Inc. 3475 E. Foothill Blvd Pasadena, CA 91107-6024
<b>Web Address</b>	<a href="http://www.tetrattech.com">www.tetrattech.com</a>
<b>Business Size</b>	Large

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#### **Points of Contact**

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**Customer Information**

**1a. Table of Special Item Numbers (SINs) with appropriate cross-reference to item descriptions:**

<b>Service Description</b>	<b>MAS SIN #</b>	<b>SIN Title</b>
Engineering Services	541330ENG	Engineering Services
Engineering Services	541715	Engineering Research and Development and Strategic Planning
Engineering Services	541420	Engineering System Design and Integration Services
Engineering Services	541380	Testing Laboratory Services
Business Administrative Services	541611	Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services
Business Administrative Services	611512	Flight Training
Environmental Services	611430	Professional and Management Development Training
Environmental Services	541620	Environmental Consulting Services
Environmental Services	541370GIS	Geographic Information Systems (GIS) Services
Environmental Services	562910REM	Environmental Remediation Services
Miscellaneous	OLM	OLM Order-Level Materials (OLM)

Tetra Tech, Inc. has been awarded the Disaster Recovery Purchasing. Section 833 of the National Defense Authorization Act allows state and local governments to purchase products and services to facilitate recovery from a major disaster. This does include advance and pre-positioning in preparation for a disaster.

- 1b. For each special item number awarded in the contract, the price offered is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price.**
- 1c. Tetra Tech is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services.**

**2. Maximum order:**

<b>MAS SIN #</b>	<b>Maximum Order Limit</b>
541330ENG	\$ 1,000,000.00
541715	\$ 1,000,000.00
541420	\$ 1,000,000.00
541380	\$ 250,000.00
541611	\$ 1,000,000.00
611512	\$ 1,000,000.00
541620	\$ 1,000,000.00
611430	\$ 1,000,000.00
541370GIS	\$ 1,000,000.00
562910REM	\$ 1,000,000.00
OLM	\$ 250,000.00

- 3. Minimum order. \$1,000.00**
- 4. Geographic coverage (delivery area). Worldwide**
- 5. Point(s) of production (city, county, and State or foreign country). Same as company address**
- 6. Discount from list, prices or statement of net price. As applicable per task order.**
- 7. Quantity discounts. N/A**

8. **Prompt payment terms.** Net 30 days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.
- 9a. **Notification that Government purchase cards are accepted at or below the micro-purchase threshold.** Yes. Government purchase cards are accepted at or below the micro-purchase threshold.
- 9b. **Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold.** Yes. Government purchase cards are accepted above the micro-purchase threshold.
10. **Foreign items.** N/A
- 11a. **Time of Delivery.** Within 30 days maximum.
- 11b. **Expedited Delivery.** N/A
- 11c. **Overnight and 2-day delivery.** N/A
- 11d. **Urgent Requirements.** Agencies may contract Tetra Tech to affect a faster delivery if “Urgent Requirements” clause is necessitated. As agreed upon between Tetra Tech and the Customer.
12. **F.O.B. point(s).** To be negotiated with ordering agency on each task order.
- 13a. **Ordering address.** Tetra Tech, Inc.  
3475 E. Foothill Blvd.  
Pasadena, CA 91107-6024
- 13b. **Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.**
14. **Payment address.** Wells Fargo Bank  
Routing Transit #121000248  
Tetra Tech Account #41331-60325
15. **Warranty provision.** N/A
16. **Export packing charges, if applicable.** N/A
17. **Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level).** Contact Tetra Tech’s Representative for credit card acceptance of orders above the micro-purchase threshold.
18. **Terms and conditions of rental, maintenance, and repair.** N/A
19. **Terms and conditions of installation.** N/A
20. **Terms and conditions of repair parts indicating date of parts price lists and any discounts from list price.** N/A
- 20a. **Terms and conditions for any other services.** N/A
21. **List of service and distribution points.** N/A
22. **List of participating dealers.** N/A
23. **Preventive maintenance.** N/A

- 24a. **Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants).**  
N/A
- 24b. **If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at <http://www.section508.gov/>.** N/A
25. **Data Universal Number System (DUNS) number.** 045224250
26. **Notification regarding registration in System for Award Management (SAM) database.** Tetra Tech, Inc is registered in SAM Database under CAGE Code 078E8.

## Description of Engineering Services by SIN

Under the Professional Services contract, Tetra Tech's services are identified according to Special Item Numbers (SIN). The SINs are listed below, each with examples of the types of tasks that can be conducted under that SIN. (The tasks identified are examples only; they are not the only services that Tetra Tech can provide under the SIN.)

### **SIN 541330ENG: Engineering Services**

Services include applying physical laws and principles of engineering in the design, development, and utilization of machines, materials, instruments, processes, and systems. Services may involve any of the following activities: provision of advice, concept development, requirements analysis, preparation of feasibility studies, preparation of preliminary and final plans and designs, provision of technical services during the construction or installation phase, inspection and evaluation of engineering projects, and related services.

NOTE: Services under this SIN cannot include architect-engineer services as defined in the Brooks Act and FAR Part 2, or construction services as defined in FAR Parts 2 and 36.

### **SIN 541715: Engineering Research and Development and Strategic Planning**

Service include conducting research and experimental development (except nanotechnology and biotechnology research and experimental development) in the physical, engineering and life sciences such as; such as agriculture, electronics, environmental, biology, botany, computers, chemistry, food, fisheries, forests, geology, health, mathematics, medicine, oceanography, pharmacy, physics, veterinary and other allied subjects.

Typical tasks include, but are not limited to, analysis of mission, program goals and objectives, program evaluations, analysis of program effectiveness, requirements analysis, organizational performance assessment, special studies and analysis, training, and consulting; requirements analysis, cost/cost performance trade-off analysis, feasibility analysis, developing and completing fire safety evaluation worksheets as they relate to professional engineering services; operation and maintenance, evaluation of inspection, testing, and maintenance program for fire protection and life safety systems, program/project management, technology transfer/insertion, training and consulting.

NOTE: Services under this NAICs cannot include architect-engineer services as defined in the Brooks Act and FAR Part 2 or construction services as defined in the Federal Acquisition Regulation Part 36 and Part 2.

### **SIN 541420: Engineering System Design and Integration Services**

Services include creating and developing designs and specifications that optimize the use, value, and appearance of their products. These services can include determination of the materials, construction, mechanisms, shape, color, and surface finishes of the product, taking into consideration human characteristics and needs, safety, market appeal, and efficiency in production, distribution, use, and maintenance.

Associated tasks include, but are not limited to computer-aided design, e.g. CADD, risk reduction strategies and recommendations to mitigate identified risk conditions, fire modeling, performance-based design reviews,

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high level detailed specification and scope preparation, configuration, management and document control, fabrication, assembly and simulation, modeling, training, consulting, analysis of single or multi spacecraft missions and mission design analysis.

NOTE: Services under this NAICs cannot include architect-engineer services as defined in the Brooks Act and FAR Part 2 or construction services as defined in the Federal Acquisition Regulation Part 36 and Part 2.

An implementation guide for Space launch Integration Services (SLIS) can be found at [www.gsa.gov/psschedule](http://www.gsa.gov/psschedule) - click on “Professional Engineering Solutions”.

### **SIN 541380: Testing Laboratory Services**

Includes testing laboratory services and veterinary, natural, and life sciences; testing services and laboratories; and other professional, scientific, and technical consulting services.

Testing and services include, but are not limited to: physical, chemical, analytical, or other testing services; quality assurance; fire safety inspections; training; safety audits; relying upon experimental, empirical, quantifiable data, relying on the scientific method, and professional services, tasks, and labor categories in the fields of biology, chemistry, physics, earth sciences, atmospheric science, oceanography, materials sciences, mathematics, geology, astronomy, veterinary medicine, statistics, systems science, etc., (excludes social and behavioral sciences).

Examples of labor categories include, but are not limited to, Scientific Researchers, Biologists, Physicists, Mathematicians, Statisticians, Research Engineers, Meteorologists, Lab Technicians, Veterinarians and Veterinary Services, Chemists, Biochemical Engineers, Research Nurses.

\*See GSA Labor Categories and Pricing on next pages

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Labor Category	Experience	Responsibilities
Program Managers	BS + 17 yeas professional experience. MS + 15 years professional experience. Prof. Registration and certificate. 10 years PM experience.	Manages functional area of business line programs that are sensitive or official in nature, broad in scope and impact. Oversees the project management activities of less senior PM's. Requires complex judgments based on analytical thought. Carries significant company authority and responsibility to commit company resources. May administer projects of unlimited size.
Project Managers	BS + 14 years professional experience. MS + 12 years professional experience. Prof Registration and certificate. 8 years PM experience.	Services as primary contact with the client and manages projects to meet client requirement. Oversees the project management activities of less senior PM's. Requires independent evaluation of information in complicated and dynamic situations. Manages projects of broad scope and impact and has responsibility to commit company resources. Fiscal Responsibilities: May administer projects in excess of \$1,000,000.
Administrative, Principal	BS + 14 years professional experience. MS + 12 years professional experience.	Participates with other senior managers to establish strategic plans and objectives. Makes final decisions in administrative or operational matters and ensures units' achievement of objectives. Requires independent evaluation of information in complicated and dynamic situations.
Administrative, Senior	BS + 10 years professional experience. MS + 8 years professional experience.	Plans and directs projects and supplies technical inspiration, leadership and consultation to professional co-workers. May represent the organization in outside discussions and technical forums. Generally works with wide latitude for draft action or decision. Manager establishes operational objectives and work plans and delegates assignments to subordinate managers.
Administrative Staff	High School + 4 years professional experience. Management is typically the next higher level.	Under general supervision, plans, conducts and supervises assignments. Reviews progress and evaluates results. Plans and assigns personnel for given projects or tasks. Assists with the review and evaluation of personnel performance. Interprets and applies organization policy. Recommends changes in procedures. Operates with substantial latitude for draft action or decision. Reviews progress with management.
Administrative Junior	High School + 1 year professional experience.	Under supervision, performs work that is varied and that may be somewhat difficult in character, but usually involves limited responsibility. Some evaluation, originality or ingenuity is required.
Biologist, Principal	BS + 14 years professional experience. MS + 12 years professional experience.	Participates with other senior managers to establish strategic plans and objectives. Makes final decisions in administrative or operational matters and ensures units' achievement of objectives. Requires independent evaluation of information in complicated and dynamic situations.

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Labor Category	Experience	Responsibilities
Biologist, Senior	BS + 10 years professional experience. MS + 8 years professional experience.	Plans and directs projects and supplies technical inspiration, leadership and consultation to professional co-workers. May represent the organization in outside discussions and technical forums. Generally works with wide latitude for draft action or decision. Manager establishes operational objectives and work plans and delegates assignments to subordinate managers.
Biologist, Staff	BS + 4 years professional experience.	Under general supervision, plans, conducts and supervises assignments. Reviews progress and evaluates results. Plans and assigns personnel for given projects or tasks. Assists with the review and evaluation of personnel performance. Interprets and applies organization policy. Recommends changes in procedures. Operates with substantial latitude for draft action or decision. Reviews progress with management.
Biologist, Junior	BS + 1 year professional experience.	Under supervision, performs work that is varied and that may be somewhat difficult in character, but usually involves limited responsibility. Some evaluation, originality or ingenuity is required.
Chemical Engineer, Principal	BS + 14 years professional experience. MS + 12 years professional experience.	Participates with other senior managers to establish strategic plans and objectives. Makes final decisions in administrative or operational matters and ensures units' achievement of objectives. Requires independent evaluation of information in complicated and dynamic situations.
Chemical Engineer, Senior	BS + 10 years professional experience. MS + 8 years professional experience.	Plans and directs projects and supplies technical inspiration, leadership and consultation to professional co-workers. May represent the organization in outside discussions and technical forums. Generally works with wide latitude for draft action or decision. Manager establishes operational objectives and work plans and delegates assignments to subordinate managers.
Chemical Engineer, Staff	BS + 3 years professional experience.	Under general supervision, plans, conducts and supervises assignments. Reviews progress and evaluates results. Plans and assigns personnel for given projects or tasks. Assists with the review and evaluation of personnel performance. Interprets and applies organization policy. Recommends changes in procedures. Operates with substantial latitude for draft action or decision. Reviews progress with management.
Chemical Engineer, Junior	BS + 1 year professional experience.	Under supervision, performs work that is varied and that may be somewhat difficult in character, but usually involves limited responsibility. Some evaluation, originality or ingenuity is required.
Civil Engineer, Principal	BS + 14 years professional experience. MS + 12 years professional experience.	Participates with other senior managers to establish strategic plans and objectives. Makes final decisions in administrative or operational matters and ensures units' achievement of objectives. Requires independent evaluation of information in complicated and dynamic situations.



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Labor Category	Experience	Responsibilities
Civil Engineer, Senior	BS + 10 years professional experience. MS + 8 years professional experience.	Plans and directs projects and supplies technical inspiration, leadership and consultation to professional co-workers. May represent the organization in outside discussions and technical forums. Generally works with wide latitude for draft action or decision. Manager establishes operational objectives and work plans and delegates assignments to subordinate managers.
Civil Engineer, Staff	BS + 3 years professional experience.	Under general supervision, plans, conducts and supervises assignments. Reviews progress and evaluates results. Plans and assigns personnel for given projects or tasks. Assists with the review and evaluation of personnel performance. Interprets and applies organization policy. Recommends changes in procedures. Operates with substantial latitude for draft action or decision. Reviews progress with management.
Civil Engineer, Junior	BS + 1 year professional experience.	Under supervision, performs work that is varied and that may be somewhat difficult in character, but usually involves limited responsibility. Some evaluation, originality or ingenuity is required.
Economists	BS +4 years professional experience.	Under general supervision, plans, conducts and supervises assignments. Reviews progress and evaluates results. Plans and assigns personnel for given projects or tasks. Assists with the review and evaluation of personnel performance. Interprets and applies organization policy. Recommends changes in procedures. Operates with substantial latitude for draft action or decision. Reviews progress with management.
Electrical Engineer, Principal	BS + 14 years professional experience. MS + 12 years professional experience.	Participates with other senior managers to establish strategic plans and objectives. Makes final decisions in administrative or operational matters and ensures units' achievement of objectives. Requires independent evaluation of information in complicated and dynamic situations.
Electrical Engineer, Senior	BS + 10 years professional experience. MS + 8 years professional experience.	Plans and directs projects and supplies technical inspiration, leadership and consultation to professional co-workers. May represent the organization in outside discussions and technical forums. Generally works with wide latitude for draft action or decision. Manager establishes operational objectives and work plans and delegates assignments to subordinate managers.
Electrical Engineer, Staff	BS + 3 years professional experience.	Under general supervision, plans, conducts and supervises assignments. Reviews progress and evaluates results. Plans and assigns personnel for given projects or tasks. Assists with the review and evaluation of personnel performance. Interprets and applies organization policy. Recommends changes in procedures. Operates with substantial latitude for draft action or decision. Reviews progress with management.
Electrical Engineer, Junior	BS + 1 year professional experience.	Under supervision, performs work that is varied and that may be somewhat difficult in character, but usually involves limited responsibility. Some evaluation, originality or ingenuity is required.

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Labor Category	Experience	Responsibilities
Eng. & Technical Analyst, Principal	BS + 14 years professional experience. MS + 12 years professional experience.	Participates with other senior managers to establish strategic plans and objectives. Makes final decisions in administrative or operational matters and ensures units' achievement of objectives. Requires independent evaluation of information in complicated and dynamic situations.
Eng. & Technical Analyst, Senior	BS + 10 years professional experience. MS + 8 years professional experience.	Plans and directs projects and supplies technical inspiration, leadership and consultation to professional co-workers. May represent the organization in outside discussions and technical forums. Generally works with wide latitude for draft action or decision. Manager establishes operational objectives and work plans and delegates assignments to subordinate managers.
Eng. & Technical Analyst, Staff	BS + 3 years professional experience.	Under general supervision, plans, conducts and supervises assignments. Reviews progress and evaluates results. Plans and assigns personnel for given projects or tasks. Assists with the review and evaluation of personnel performance. Interprets and applies organization policy. Recommends changes in procedures. Operates with substantial latitude for draft action or decision. Reviews progress with management.
Eng. & Technical Analyst, Junior	BS + 1 year professional experience.	Under supervision, performs work that is varied and that may be somewhat difficult in character, but usually involves limited responsibility. Some evaluation, originality or ingenuity is required.
Information Specialist	BS + 8 years professional experience. MS + 4 years professional experience.	Plans and conducts assignments, generally involving the larger and more important projects or more than one project. Reviews progress, evaluates results, and recommends major changes in procedures. Operates with considerable latitude for draft action or decision. Manager establishes department objectives and determines how to use resources to meet schedules and goals.
Mechanical Engineer, Principal	BS + 14 years professional experience. MS + 12 years professional experience.	Participates with other senior managers to establish strategic plans and objectives. Makes final decisions in administrative or operational matters and ensures units' achievement of objectives. Requires independent evaluation of information in complicated and dynamic situations.
Mechanical Engineer, Senior	BS + 10 years professional experience. MS + 8 years professional experience.	Plans and directs projects and supplies technical inspiration, leadership and consultation to professional co-workers. May represent the organization in outside discussions and technical forums. Generally works with wide latitude for draft action or decision. Manager establishes operational objectives and work plans and delegates assignments to subordinate managers.

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Labor Category	Experience	Responsibilities
Mechanical Engineer, Staff	BS + 3 years professional experience.	Under general supervision, plans, conducts and supervises assignments. Reviews progress and evaluates results. Plans and assigns personnel for given projects or tasks. Assists with the review and evaluation of personnel performance. Interprets and applies organization policy. Recommends changes in procedures. Operates with substantial latitude for draft action or decision. Reviews progress with management.
Mechanical Engineer, Junior	BS + 1 year professional experience.	Under supervision, performs work that is varied and that may be somewhat difficult in character, but usually involves limited responsibility. Some evaluation, originality or ingenuity is required.
Scientist, Principal	BS + 14 years professional experience. MS + 12 years professional experience.	Participates with other senior managers to establish strategic plans and objectives. Makes final decisions in administrative or operational matters and ensures units' achievement of objectives. Requires independent evaluation of information in complicated and dynamic situations.
Scientist, Senior	BS + 10 years professional experience. MS + 8 years professional experience.	Plans and directs projects and supplies technical inspiration, leadership and consultation to professional co-workers. May represent the organization in outside discussions and technical forums. Generally works with wide latitude for draft action or decision. Manager establishes operational objectives and work plans and delegates assignments to subordinate managers.
Scientist, Staff	BS + 4 years professional experience.	Under general supervision, plans, conducts and supervises assignments. Reviews progress and evaluates results. Plans and assigns personnel for given projects or tasks. Recommends changes in procedures. Operates with substantial latitude for draft action or decision. Reviews progress with management.
Scientist Junior	BS + 1 year professional experience.	Under supervision, performs work that is varied and that may be somewhat difficult in character, but usually involves limited responsibility. Some evaluation, originality or ingenuity is required.
Statisticians	BS + 14 years professional experience. MS + 12 years professional experience.	Participates with other senior managers to establish strategic plans and objectives. Makes final decisions in administrative or operational matters and ensures units' achievement of objectives. Requires independent evaluation of information in complicated and dynamic situations.
Surveyor, Staff	High School + 4 years professional experience.	Under general supervision, plans, conducts and supervises assignments. Reviews progress and evaluates results. Plans and assigns personnel for given projects or tasks. Assists with the review and evaluation of personnel performance. Interprets and applies organization policy. Recommends changes in procedures. Operates with substantial latitude for draft action or decision. Reviews progress with management.

**GS-00F-168CA -- TETRA TECH INC – ENGINEERING SERVICES – LABOR CATEGORY DESCRIPTIONS -- August 2020**

Labor Category	Experience	Responsibilities
Surveyor, Junior	High School + 1 year professional experience.	Under supervision, performs work that is varied and that may be somewhat difficult in character, but usually involves limited responsibility. Some evaluation, originality or ingenuity is required.
Technical Specialists, Principal	BS + 14 years professional experience. MS + 12 years professional experience.	Participates with other senior managers to establish strategic plans and objectives. Makes final decisions in administrative or operational matters and ensures units' achievement of objectives. Requires independent evaluation of information in complicated and dynamic situations.
Technical Specialists, Senior	BS + 8 years professional experience.	Plans and directs projects and supplies technical inspiration, leadership and consultation to professional co-workers. May represent the organization in outside discussions and technical forums. Generally works with wide latitude for draft action or decision. Manager establishes operational objectives and work plans and delegates assignments to subordinate managers.
Technical Specialists, Staff	High School + 3 years professional experience.	Under general supervision, plans, conducts and supervises assignments. Reviews progress and evaluates results. Plans and assigns personnel for given projects or tasks. Assists with the review and evaluation of personnel performance. Interprets and applies organization policy. Recommends changes in procedures. Operates with substantial latitude for draft action or decision. Reviews progress with management.
Technical Specialists, Junior	High School + 1 year professional experience.	Under supervision, performs work that is varied and that may be somewhat difficult in character, but usually involves limited responsibility. Some evaluation, originality or ingenuity is required.
Technicians, Principal	BS + 8 years professional experience.	Plans and conducts assignments, generally involving the larger and more important projects or more than one project. Reviews progress, evaluates results, and recommends major changes in procedures. Operates with considerable latitude for draft action or decision. Manager establishes department objectives and determines how to use resources to meet schedules and goals.
Technicians, Senior	High School + 5 years professional experience.	Duties and tasks are varied and moderately complex. Resolves most questions and problems and refers only the most complex issues to higher levels.
Technicians, Staff	High School + 2 years professional experience.	Duties and tasks are varied but standardized. Performs some more advanced functions. Resolves routine questions and problems and refers more complex issues to higher levels.
Technicians, Junior	High School + 1 year of related experience or formal training in area of specialization.	Duties and tasks are simple and repetitive. Assists in more advanced functions as part of training and development. Refers questions and problems to higher levels.

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Labor Category	Experience	Responsibilities
Trainers, Principal	BS + 14 years professional experience. MS + 12 years professional experience.	Participates with other senior managers to establish strategic plans and objectives. Makes final decisions in administrative or operational matters and ensures units' achievement of objectives. Requires independent evaluation of information in complicated and dynamic situations.
Trainers, Senior	BS + 10 years professional experience. MS + 8 years professional experience.	Plans and directs projects and supplies technical inspiration, leadership and consultation to professional co-workers. May represent the organization in outside discussions and technical forums. Generally works with wide latitude for draft action or decision. Manager establishes operational objectives and work plans and delegates assignments to subordinate managers.
Trainers, Staff	High School + 3 years professional experience.	Under general supervision, plans, conducts and supervises assignments. Reviews progress and evaluates results. Plans and assigns personnel for given projects or tasks. Assists with the review and evaluation of personnel performance. Interprets and applies organization policy. Recommends changes in procedures. Operates with substantial latitude for draft action or decision. Reviews progress with management.
Trainers, Junior	High School + 1 year professional experience.	Under supervision, performs work that is varied and that may be somewhat difficult in character, but usually involves limited responsibility. Some evaluation, originality or ingenuity is required.
Writers, Principal	BS + 14 years professional experience. MS + 12 years professional experience.	Participates with other senior managers to establish strategic plans and objectives. Makes final decisions in administrative or operational matters and ensures units' achievement of objectives. Requires independent evaluation of information in complicated and dynamic situations.
Writers, Senior	BS + 10 years professional experience. MS + 8 years professional experience.	Plans and directs projects and supplies technical inspiration, leadership and consultation to professional co-workers. May represent the organization in outside discussions and technical forums. Generally works with wide latitude for draft action or decision. Manager establishes operational objectives and work plans and delegates assignments to subordinate managers.
Writers, Staff	High School + 3 years professional experience.	Under general supervision, plans, conducts and supervises assignments. Reviews progress and evaluates results. Plans and assigns personnel for given projects or tasks. Assists with the review and evaluation of personnel performance. Interprets and applies organization policy. Recommends changes in procedures. Operates with substantial latitude for draft action or decision. Reviews progress with management.
Writers, Junior	High School +1 year professional experience.	Under supervision, performs work that is varied and that may be somewhat difficult in character, but usually involves limited responsibility. Some evaluation, originality or ingenuity is required.

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Labor Category	Experience	Responsibilities
CADD, Principal	BS + 10 years professional experience.	Plans and directs projects and supplies technical inspiration, leadership and consultation to professional co-workers. May represent the organization in outside discussions and technical forums. Generally works with wide latitude for draft action or decision. Manager establishes operational objectives and work plans and delegates assignments to subordinate managers.
CADD, Senior	BS + 8 years professional experience.	Plans and conducts assignments, generally involving the larger and more important projects or more than one project. Reviews progress, evaluates results, and recommends major changes in procedures. Operates with considerable latitude for draft action or decision. Manager establishes department objectives and determines how to use resources to meet schedules and goals.
CADD, Staff	High School + 6 years professional experience.	Plans and conducts assignments, generally involving the larger and more important projects or more than one project. Provides consultation to professional co-workers. Manager receives assignments in the form of objectives and determines how to use resources to meet schedules and goals. Recommends changes to policies and establishes procedures that affect immediate department.
CADD, Junior	High School + 2 years professional experience.	Under general supervision, plans, conducts and supervises assignments. Reviews progress and evaluates results. Plans and assigns personnel for given projects or tasks. Assists with the review and evaluation of personnel performance. Interprets and applies organization policy. Recommends changes in procedures. Operates with substantial latitude for draft action or decision. Reviews progress with management.

For some labor categories years of directly related experience may qualify towards educational requirements.

CONTRACT #: GS00F168CA Engineering Services SINs: 541330ENG, 541715, 541420, 541380	Option Period 1				
	Labor Category	Year 6 06/09/2020 - 06/08/2021	Year 7 06/09/2021 - 06/08/2022	Year 8 06/09/2022 - 06/08/2023	Year 9 06/09/2023 - 06/08/2024
Program Managers	\$226.84	\$232.51	\$238.32	\$244.28	\$250.39
Project Managers	\$182.98	\$187.55	\$192.24	\$197.04	\$201.97
Administrative, Principal	\$132.71	\$136.03	\$139.43	\$142.91	\$146.49
Administrative, Senior	\$90.28	\$92.54	\$94.86	\$97.23	\$99.66
Administrative, Staff	\$78.56	\$80.53	\$82.54	\$84.60	\$86.72
Administrative, Junior	\$64.20	\$65.80	\$67.45	\$69.13	\$70.86
Biologist, Principal	\$193.85	\$198.70	\$203.66	\$208.75	\$213.97
Biologist, Senior	\$135.02	\$138.40	\$141.86	\$145.40	\$149.04
Biologist, Staff	\$106.15	\$108.80	\$111.52	\$114.31	\$117.17
Biologist, Junior	\$79.55	\$81.54	\$83.58	\$85.67	\$87.81
Chemical Engineer, Principal	\$167.42	\$171.60	\$175.89	\$180.29	\$184.80
Chemical Engineer, Senior	\$135.02	\$138.40	\$141.86	\$145.40	\$149.04
Chemical Engineer, Staff	\$112.26	\$115.06	\$117.94	\$120.89	\$123.91
Chemical Engineer, Junior	\$88.52	\$90.73	\$93.00	\$95.32	\$97.70
Civil Engineer, Principal	\$167.42	\$171.60	\$175.89	\$180.29	\$184.80
Civil Engineer, Senior	\$135.02	\$138.40	\$141.86	\$145.40	\$149.04
Civil Engineer, Staff	\$112.26	\$115.06	\$117.94	\$120.89	\$123.91
Civil Engineer, Junior	\$88.52	\$90.73	\$93.00	\$95.32	\$97.70
Economists	\$105.38	\$108.02	\$110.72	\$113.48	\$116.32
Electrical Engineer, Principal	\$167.42	\$171.60	\$175.89	\$180.29	\$184.80
Electrical Engineer, Senior	\$135.02	\$138.40	\$141.86	\$145.40	\$149.04
Electrical Engineer, Staff	\$112.26	\$115.06	\$117.94	\$120.89	\$123.91
Electrical Engineer, Junior	\$88.52	\$90.73	\$93.00	\$95.32	\$97.70
Eng. & Tech. Analyst, Principal	\$167.42	\$171.60	\$175.89	\$180.29	\$184.80
Eng. & Tech. Analyst, Senior	\$135.02	\$138.40	\$141.86	\$145.40	\$149.04
Eng. & Tech. Analyst, Staff	\$112.26	\$115.06	\$117.94	\$120.89	\$123.91
Eng. & Tech. Analyst, Junior	\$88.52	\$90.73	\$93.00	\$95.32	\$97.70
Information Specialist	\$122.40	\$125.46	\$128.60	\$131.81	\$135.11
Mechanical Eng., Principal	\$167.42	\$171.60	\$175.89	\$180.29	\$184.80
Mechanical Eng., Senior	\$135.02	\$138.40	\$141.86	\$145.40	\$149.04
Mechanical Eng., Staff	\$112.26	\$115.06	\$117.94	\$120.89	\$123.91
Mechanical Eng., Junior	\$88.52	\$90.73	\$93.00	\$95.32	\$97.70
Scientist, Principal	\$167.42	\$171.60	\$175.89	\$180.29	\$184.80
Scientist, Senior	\$135.02	\$138.40	\$141.86	\$145.40	\$149.04
Scientist, Staff	\$106.94	\$109.61	\$112.35	\$115.16	\$118.04
Scientist, Junior	\$85.64	\$87.78	\$89.97	\$92.22	\$94.53
Statisticians	\$167.42	\$171.60	\$175.89	\$180.29	\$184.80
Surveyor, Staff	\$95.62	\$98.01	\$100.46	\$102.97	\$105.54
Surveyor, Junior	\$63.05	\$64.63	\$66.24	\$67.90	\$69.60
Technical Specialists, Principal	\$167.42	\$171.60	\$175.89	\$180.29	\$184.80
Technical Specialists, Senior	\$135.02	\$138.40	\$141.86	\$145.40	\$149.04
Technical Specialists, Staff	\$108.80	\$111.52	\$114.31	\$117.17	\$120.10
Technical Specialists, Junior	\$87.01	\$89.18	\$91.41	\$93.70	\$96.04
Technicians, Principal	\$99.42	\$101.91	\$104.46	\$107.07	\$109.75
Technicians, Senior	\$87.08	\$89.25	\$91.48	\$93.77	\$96.12
Technicians, Staff	\$77.55	\$79.49	\$81.47	\$83.51	\$85.60
Technicians, Junior	\$61.11	\$62.63	\$64.20	\$65.80	\$67.45
Trainers, Principal	\$167.42	\$171.60	\$175.89	\$180.29	\$184.80

**ENGINEERING SERVICES****CONTRACT # GS-00F-168CA****PRICE LIST**

Labor Category	Year 6 06/09/2020 - 06/08/2021	Year 7 06/09/2021 - 06/08/2022	Year 8 06/09/2022 - 06/08/2023	Year 9 06/09/2023 - 06/08/2024	Year 10 06/09/2024 - 06/08/2025
<i>Trainers, Senior</i>	\$142.78	\$146.35	\$150.01	\$153.76	\$157.60
<i>Trainers, Staff</i>	\$112.26	\$115.06	\$117.94	\$120.89	\$123.91
<i>Trainers, Junior</i>	\$88.52	\$90.73	\$93.00	\$95.32	\$97.70
<i>Writers, Principal</i>	\$167.42	\$171.60	\$175.89	\$180.29	\$184.80
<i>Writers, Senior</i>	\$142.78	\$146.35	\$150.01	\$153.76	\$157.60
<i>Writers, Staff</i>	\$112.26	\$115.06	\$117.94	\$120.89	\$123.91
<i>Writers, Junior</i>	\$88.52	\$90.73	\$93.00	\$95.32	\$97.70
<i>CADD, Principal</i>	\$98.76	\$101.23	\$103.76	\$106.36	\$109.02
<i>CADD, Senior</i>	\$95.12	\$97.50	\$99.94	\$102.43	\$104.99
<i>CADD, Staff</i>	\$85.53	\$87.67	\$89.86	\$92.11	\$94.41
<i>CADD, Junior</i>	\$81.29	\$83.32	\$85.40	\$87.54	\$89.72

Prices include an Industrial Funding Fee (IFF) of .75% and annual escalation of 2.5% beginning Year 7.



# Description of Business Administration Services by SIN

Under the Professional Services contract, Tetra Tech's services are identified according to Special Item Numbers (SIN). The SINs are listed below, each with examples of the types of tasks that can be conducted under that SIN. (The tasks identified are examples only; they are not the only services that Tetra Tech can provide under the SIN.)

## **SIN 541611: Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services**

Provide operating advice and assistance on administrative and management issues. Examples include: strategic and organizational planning, business process improvement, acquisition and grants management support, facilitation, surveys, assessment and improvement of financial management systems, financial reporting and analysis, due diligence in validating an agency's portfolio of assets and related support services, strategic financial planning, financial policy formulation and development, special cost studies, actuarial services, economic and regulatory analysis, benchmarking and program metrics, and business program and project management.

Inherently Governmental services as identified in FAR 7.503 or by the ordering agency are prohibited. It is the responsibility of the Contracting Officer placing the order to make this determination. Ordering activities must require prospective contractors to identify potential conflicts of interest and address those, prior to task order award.

Personal services as defined in FAR 37.104 are prohibited.

## **SIN 611430: Professional and Management Development Training**

Services include offering an array of short duration courses and seminars for management and professional development. Training for career development may be provided directly to individuals or through employers' training programs, and courses may be customized or modified to meet the special needs of customers. Instruction may be provided in diverse settings, such as the establishment's or agency's training facilities, and through diverse means, such as correspondence, television, the Internet, or other electronic and distance-learning methods. The training provided may include the use of simulators and simulation methods.

Examples include Training Services that are instructor led Training or Web Based Training of Education Courses, Course Development and Test Administration, Learning Management, and Internships; Environmental Training Services in order to meet Federal mandates and Executive Orders; training of agency personnel to deal with media and media responses; Logistics Training Services related to system operations, automated tools for supply and value chain management, property and inventory management, distribution and transportation management, and maintenance of equipment and facilities; Audit & Financial training services related to course development and instruction required to support audit, review, financial assessment and financial management activities.

Any firm offering Defense Acquisition Workforce Improvement Act (DAWIA) and Federal Acquisition Certification in Contracting (FAC-C) Training for Acquisition Workforce Personnel will include an identify only

## **GS-00F-168CA -- TETRA TECH INC – BUSINESS ADMINISTRATION SERVICES -- August 2020**

DAWIA and FAC-C courses that have been deemed DAU equivalent or approved by the Federal Acquisition Institute (FAI).

NOTE: In accordance with OMB Policy Letter 05-01, civilian agencies must follow the course equivalency determinations accepted by the Defense Acquisition University (DAU) to ensure that core training is comparable across the workforce and qualifies for certification. When procuring FAC-C and DAWIA training for the audience identified below, the task order level Contracting Officer shall confirm that the courses being acquired are listed on one of the following websites: <https://www.fai.gov/drupal/certification/verified-contracting-course-vendor-listing> OR <http://icatalog.dau.mil/appg.aspx> (click on commercial vendors).  
Training Audience – Acquisition professionals interested in completing FAC-C or DAWIA

### **SIN 611512: Flight Training**

Services Include aviation and flight training (military flight instruction, vocational training, recreational training, or both).

\*See GSA Labor Categories and Pricing on next pages

**GS-00F-168CA -- TETRA TECH INC – BUSINESS ADMIN SERVICES – LABOR CATEGORY DESCRIPTIONS -- August 2020**

Labor Category	Experience	Responsibilities
Senior Administrator/ Senior Vice President	Ph.D. + 15 years professional experience as a senior manager or administrator.	Expert status is defined by (1) having published articles in peer-reviewed journals; (2) having provided expert testimony to legislative or regulatory bodies; or (3) having more than 10 years of experience directing a public sector office, department, or agency; a research or public policy institute; or a private sector, non-profit, or not-for-profit organization that directly supported nationally-recognized programs or initiatives. On an as-needed basis, will be available to review and provide input to research protocols and project reports and be available to serve on expert panels and assist in the recruitment of additional experts and senior advisors. In addition, will assist in securing needed cooperation from public agencies; legislative and regulatory bodies; private sector, non-profit, or not-for-profit organizations; research institutes; and other organizations. Will be available to serve as a project spokesperson at senior-level management presentations, public testimony, and media briefings.
Key Principal	Bachelors + 18 years professional experience. Masters + 16 years professional experience. Ph.D. + 14 years professional experience.	Senior corporate manager responsible for the management, direction, and operation of major aspects of the business. Provides executive-level expert guidance and direction to single or multiple program areas. Manages complex organizations and teams by integrating skills into client-focused, results-oriented consulting solutions. Integrates technical requirements and solutions into business process reengineering requirements and translates concepts into operational improvements and systems.
Principal	Bachelors + 14 years professional experience. Masters + 12 years professional experience. Ph.D. + 10 years professional experience.	Corporate manager responsible for analyzing, planning, directing, and coordinating activities of designated projects and organizations within the business. Ensures that the goals and objectives of those projects and organizations are accomplished within prescribed time frames and budgets. Provides management, organizational, and business improvement services that include mission and vision development; business and information strategic planning, total quality management; organizational design, efficiency and effectiveness; cost/benefit analysis; change management; and business process reengineering solutions.
Business Manager	Bachelors + 5 years professional experience.	Manages financial systems and oversees administrative contractual requirements. Tracks budgets for multiple projects and communicates frequently internally and externally with key principal and principal and externally with the client regarding adherence to budgets and contract terms and conditions. Provides financial forecasts and reviews past performance with the client regarding funding. Is responsible for all procurement and subcontract management on the project.

**GS-00F-168CA -- TETRA TECH INC – BUSINESS ADMIN SERVICES – LABOR CATEGORY DESCRIPTIONS -- August 2020**

Labor Category	Experience	Responsibilities
Managing Consultant	Bachelors + 10 years professional experience; 3 of which involve managing complex projects or programs.	Provides leadership and management expertise for improving quality to other senior managers, directors of programs, and leads at organizations. Participates in the design and execution of quality programs and facilitation of processes for improvement. Also manages a team of senior consultants. Possesses technical expertise in the areas of fashioning and delivering process and productivity improvement solutions; facilitating large and small groups; developing business and strategic plans; providing performance measurement and business process reengineering expertise and training; and conducting organizational, financial, and cycle time analysis.
Senior Consultant	Bachelors + 6 years professional experience. Advance degree desired.	Provides management advice for improving quality to other senior managers, directors of programs, and leads at organizations. Designs, organizes, and leads methods of implementing quality programs and manages a staff of consultants, junior consultants, and other support staff. Consults with clients to define needs and problems; conducts analysis of current operational policies, procedures, and processes; and designs, develops, and incorporates into the programs Total Quality Management (TQM) systems and solutions for a client s organizational, operational, performance measurement, evaluation and reporting, and continuous improvement requirements and activities.
Consultant	Bachelors + 3 years professional experience.	Provides management advice to project managers, supervisors, and technical personnel on how to improve quality. Facilitates methods for improving quality management and supervises junior consultants and other support staff. Conducts needs assessments, audits, and evaluations of client programs, organizations, and operations. Provides expertise in the areas of financial and economic analysis; cost benefit analysis; business process reengineering; development of organizational, management, and operational standards and measures of performance; and information technology and information transfer.
Junior Consultant	Entry-level position requires a Bachelors.	Assists in providing technical consulting to managers and supervisors for improving quality. Assists in the analysis of programmatic, organizational, and operational requirements, and assessment of needs and alternative business methods and solutions. Provides research and analytical support during the conduct of strategic planning; training development; financial, economic, and cost/benefit analysis; and business process reengineering.

**GS-00F-168CA -- TETRA TECH INC – BUSINESS ADMIN SERVICES – LABOR CATEGORY DESCRIPTIONS -- August 2020**

Labor Category	Experience	Responsibilities
Senior Facilitator	Bachelors + 10 years professional experience; 3 of which involve managing complex projects or programs. Advance degree desired.	Conducts client interviews to determine goals and objectives for complex and high-level meetings. Provides expert advice and support to all types of meetings and sessions. Facilitates groups of all sizes and levels of diversity through complex and highly detailed processes to help participants define problems; clarify missions, visions, goals, and objectives; identify crucial success factors and priority activities; and establishes ways to measure and communicate success. Guides participants throughout each meeting and session to ensure objectives are met and outcomes are achieved. Provides skills and expertise in all facets of group management and has extensive management consulting experience.
Mid-level Facilitator	Bachelors + 6 years professional experience. Advance degree desired.	Conducts client interviews to determine goals and objectives for complex and high-level meetings. Develops detailed agendas for meetings, facilitates groups through various processes, and documents the results of meetings. Provides high-level knowledge to meetings requiring the use of multiple sessions (such as multiple breakout sessions of process action teams) and employment of traditional and innovative problem-solving tools and techniques. Provides continuous liaison with participants throughout each meeting and performs post-meeting follow-up with participants.
Junior Facilitator	Bachelors + 3 years professional experience.	Assists more experienced facilitators in planning activities for the conduct of complex and high-level meetings. Facilitates more basic meetings, or breakout sessions on high-level meetings, and documents the results of those meetings. Provides ongoing support to and coordination with the client throughout the meeting to ensure meeting objectives are met and support materials are distributed to and understood by meeting participants.
Facilitator Assistant	Entry-level position requires a Bachelors.	Develops basic agendas, assists more experienced facilitators during meetings and other sessions, documents the discussions and results of meetings, and operates audiovisual equipment and computer software programs.
Meeting/Conference Planner	Bachelors + 4 years professional experience.	Arranges logistics, such as coordination with host facilities and audiovisual and other equipment providers; plans staffing for events; and provides such on-site support as registration of participants and trouble-shooting on issues and problems related to the facilities, necessary equipment, and other meeting requirements.

## GS-00F-168CA -- TETRA TECH INC – BUSINESS ADMIN SERVICES – LABOR CATEGORY DESCRIPTIONS -- August 2020

Labor Category	Experience	Responsibilities
Data Technician III	Bachelors + 8 years professional experience.	Performs logical and physical database design. Performs data analysis, database design, development activities, and implementation for databases and their conversions. Works with users to determine access and storage requirements for survey data and information. Makes recommendations for improving existing methods for accessing and storing such information. Provides guidance and expertise in the use of database languages. Coordinates activities of both technical and non-technical personnel.
Data Technician II	Bachelors + 4 years professional experience.	Performs logical and physical database design. Performs data analysis, database design, development activities, and implementation for databases and their conversions. Works with users to determine access and storage requirements for survey data and information. Makes recommendations for improving existing methods for accessing and storing such information. Provides guidance and expertise in the use of database languages.
Data Technician I	Entry-level position requires a Bachelors.	Performs logical and physical database design. Performs data analysis, database design, development activities, and implementation for databases and their conversions. Works with users to determine access and storage requirements for survey data and information.
Technical Editor	Bachelors + 5 years professional experience.	Works with technical specialists, writes reports, manuals, training courses, and other documents, and ensures quality of documents written by others. Reviews grammar, writing style, and syntax of documentation.
Administrative Support	Bachelors or 0-5 years professional experience.	Assists technical experts with the organization of tasks, preparation of meetings and other sessions, documentation of meeting results, and operation of software programs. Provides guidance to groups on the use of various tools and software. Supports the development of all materials necessary for meetings and other sessions, including agendas and supporting materials.
Graphics/Multimedia Support	Bachelors + 5 years professional experience.	Works with consultants, clients, and authors to prepare illustrations, slide presentations, and other graphics to improve the quality of various communication techniques. Assists authors in the production of documents and graphics.
Strategic Planner III	Masters or equivalent professional experience.	20-25 years providing integrated strategic planning in the development of core programs.
Strategic Planner II	Masters or equivalent professional experience.	15-20 years identifying strategic opportunities and interfacing with other senior officials.
Strategic Planner I	Masters or equivalent professional experience.	15-20 years participating in establishing integrated strategies and policies.

**GS-00F-168CA -- TETRA TECH INC – BUSINESS ADMIN SERVICES – LABOR CATEGORY DESCRIPTIONS -- August 2020**

Labor Category	Experience	Responsibilities
Project Lead III	Masters or equivalent professional experience.	20-25 years providing integrated strategic planning in the development of core programs.
Project Lead II	Masters or equivalent professional experience.	15-20 years identifying strategic opportunities and interfacing with other senior officials.
Project Lead I	Masters or equivalent professional experience.	15-20 years participating in establishing integrated strategies and policies.
Project Engineer III	Masters or equivalent professional experience.	10-15 years conducting comprehensive analysis of problem situations, preparing project documents, and providing guidance and supervision.
Project Engineer II	Bachelors or equivalent professional experience.	8-10 years conducting comprehensive analysis of problem situations, preparing project documents, and providing guidance and supervision.
Project Engineer I	Bachelors or equivalent professional experience.	5-8 years in general engineering.
Technical Analyst III	Bachelors or equivalent professional experience.	15-20 years developing complex applications and independently researching and resolving technical problems.
Technical Analyst II	Bachelors or equivalent professional experience.	10-15 years developing complex applications and independently researching and resolving technical problems.
Technical Analyst I	Bachelors or equivalent professional experience.	5-10 years developing complex applications and independently researching and resolving technical problems.
Project Coordinator III	Associates or equivalent professional experience.	15-20 years supporting Project Lead in all facets of tracking, coordinating, and assisting in the completion of major programs and projects.
Project Coordinator II	Associates or equivalent professional experience.	10-15 years supporting Project Lead and/or Project Engineer in all facets of tracking, coordinating, and assisting in the completion of major programs and projects.
Project Coordinator I	Associates or equivalent professional experience.	5-10 years supporting Project Lead and/or Project Engineer in all facets of tracking, coordinating, and assisting in the completion of major programs and projects.
Senior Nonproliferation Specialist	Masters + 20 years professional experience.	Provides leadership and management expertise. International nonproliferation experience. Foreign language skills preferred. Aptitude for interacting with foreign government officials and contractors in host country. Excellent verbal and written skills. Participates in the design, execution or development of or improvement in nonproliferation programs and facilitation of processes. Also may manage a team of senior managers/policymakers or consultants. Possesses technical expertise in the areas of nonproliferation solutions; facilitating large and small groups; developing procedures and training materials/activities; providing performance measurement and process reengineering expertise and training.

**GS-00F-168CA -- TETRA TECH INC – BUSINESS ADMIN SERVICES – LABOR CATEGORY DESCRIPTIONS -- August 2020**

Labor Category	Experience	Responsibilities
Nonproliferation Specialist	Bachelors + 5 years professional experience.	International nonproliferation experience. Foreign language skills preferred. Excellent verbal and written skills. Experience developing processes and procedures. Aptitude for interacting with foreign government officials and contractors in host country.
Senior Safeguards and Security Specialist	Bachelors + 15 years professional experience.	Provides leadership and management expertise. Participates in the design, execution or development of or improvement in safeguards and security programs and facilitation of processes. Also may manage a team of senior managers/policymakers or consultants. Possesses technical expertise in the areas of safeguards and security solutions; facilitating large and small groups; developing procedures and training materials/activities; providing performance measurement and process reengineering expertise and training. Excellent verbal and written skills.
Safeguards and Security Specialist	Bachelors + 5 years professional experience.	Participates in the design and development of or improvement in safeguards and security programs. Excellent verbal and written skills. Participates on a team of senior managers/policymakers or consultants. Possesses technical expertise in the areas of safeguards and security solutions and assists in developing procedures and training materials/activities.
Subject Matter Expert	In-depth knowledge or experience that provides uncommon wisdom in a defined area of expertise. Excellent verbal and written skills.	Participates in the design, execution or development of, or improvement in technical programs and facilitation of processes. Also may manage a team of senior managers/policymakers or consultants. Possesses technical expertise in the area requiring solutions. Facilitates groups of all sizes and levels of diversity through complex and highly detailed processes to help participants define problems; clarify missions, visions, goals, and objectives; identify crucial success factors and priority activities; and establishes ways to measure and communicate success.



**BUSINESS ADMINISTRATIVE SERVICES -- CONTRACT # GS-00F-168CA -- PRICE LIST**

CONTRACT #: GS00F168CA Business Administrative Services SINs 541611, 611430, 611512	Option Period 1				
	Year 6 06/09/2020 - 06/08/2021	Year 7 06/09/2021 - 06/08/2022	Year 8 06/09/2022 - 06/08/2023	Year 9 06/09/2023 - 06/08/2024	Year 10 06/09/2024 - 06/08/2025
Senior Administrator/Senior Vice President	\$352.83	\$361.66	\$370.70	\$379.96	\$389.46
Key Principal	\$274.50	\$281.36	\$288.39	\$295.60	\$302.99
Principal	\$231.78	\$237.57	\$243.51	\$249.60	\$255.84
Business Manager	\$165.67	\$169.81	\$174.06	\$178.41	\$182.87
Managing Consultant	\$208.45	\$213.66	\$219.00	\$224.48	\$230.09
Senior Consultant	\$143.12	\$146.70	\$150.37	\$154.13	\$157.98
Consultant	\$94.57	\$96.93	\$99.35	\$101.84	\$104.38
Junior Consultant	\$66.35	\$68.01	\$69.71	\$71.46	\$73.24
Senior Facilitator	\$194.55	\$199.41	\$204.39	\$209.50	\$214.74
Mid-Level Facilitator	\$146.42	\$150.09	\$153.84	\$157.68	\$161.63
Junior Facilitator	\$103.42	\$106.01	\$108.66	\$111.38	\$114.16
Facilitator Assistant	\$70.81	\$72.58	\$74.40	\$76.26	\$78.16
Meeting/Conference Planner	\$115.65	\$118.55	\$121.51	\$124.55	\$127.66
Data Technician III	\$157.74	\$161.68	\$165.72	\$169.86	\$174.11
Data Technician II	\$86.82	\$88.99	\$91.21	\$93.49	\$95.83
Data Technician I	\$75.91	\$77.81	\$79.75	\$81.74	\$83.79
Technical Editor	\$132.00	\$135.30	\$138.68	\$142.15	\$145.70
Administrative Support **	\$81.39	\$83.43	\$85.51	\$87.65	\$89.84
Graphics/Multimedia Support	\$81.96	\$84.01	\$86.11	\$88.26	\$90.47
Strategic Planner III	\$197.10	\$202.03	\$207.08	\$212.26	\$217.57
Strategic Planner II	\$181.87	\$186.41	\$191.07	\$195.85	\$200.75
Strategic Planner I	\$173.50	\$177.84	\$182.29	\$186.85	\$191.52
Project Lead III	\$197.10	\$202.03	\$207.08	\$212.26	\$217.57
Project Lead II	\$181.87	\$186.41	\$191.07	\$195.85	\$200.75
Project Lead I	\$173.50	\$177.84	\$182.29	\$186.85	\$191.52
Project Engineer III	\$147.18	\$150.86	\$154.63	\$158.50	\$162.46
Project Engineer II	\$133.85	\$137.20	\$140.63	\$144.14	\$147.75
Project Engineer I	\$127.35	\$130.54	\$133.80	\$137.15	\$140.57
Technical Analyst III	\$121.15	\$124.18	\$127.28	\$130.47	\$133.73
Technical Analyst II	\$108.95	\$111.68	\$114.47	\$117.33	\$120.27
Technical Analyst I	\$90.40	\$92.66	\$94.98	\$97.35	\$99.79
Project Coordinator III	\$72.04	\$73.84	\$75.69	\$77.58	\$79.52
Project Coordinator II	\$66.67	\$68.34	\$70.05	\$71.80	\$73.59
Project Coordinator I	\$64.60	\$66.21	\$67.87	\$69.56	\$71.30
Senior Nonproliferation Specialist	\$186.62	\$191.29	\$196.07	\$200.97	\$205.99
Nonproliferation Specialist	\$176.57	\$180.99	\$185.51	\$190.15	\$194.90
Senior Safeguards and Security Specialist	\$183.26	\$187.84	\$192.54	\$197.35	\$202.28
Safeguards and Security Specialist	\$159.61	\$163.60	\$167.69	\$171.88	\$176.18
Subject Matter Expert	\$204.85	\$209.97	\$215.22	\$220.60	\$226.12

Prices include an Industrial Funding Fee (IFF) of .75% and annual escalation of 2.5% beginning Year 7.

## Description of Environmental Services by SIN

Under the Professional Services contract, Tetra Tech's services are identified according to Special Item Numbers (SIN). The SINs are listed below, each with examples of the types of tasks that can be conducted under that SIN. (The tasks identified are examples only; they are not the only services that Tetra Tech can provide under the SIN.)

### **SIN 541620: Environmental Consulting Services**

Services include providing advice and assistance to businesses and other organizations on environmental issues, such as the control of environmental contamination from pollutants, toxic substances, and hazardous materials; Endangered species, wetland, watershed, and other natural resource management plans; Archeological and/or cultural resource management plans. This includes identifying problems (e.g., inspect buildings for hazardous materials), measure and evaluate risks, and recommend solutions. Multi-disciplined staff of scientists, engineers, and other technicians with expertise in areas, such as air and water quality, asbestos contamination, remediation, ecological restoration, and environmental law such as Planning and Documentation Services for the development, planning, facilitation, coordination, and documentation of and/or for environmental initiatives (or mandates such as Executive Order 13693 in areas of chemical, radiological, and/or hazardous materials; ISO 14001 Environmental Management System (EMS) and sustainable performance measure development; Environmental Assessment (EA) and Environmental Impact Statement (EIS) preparation under the National Environmental Policy Act (NEPA).

### **SIN 611430: Professional and Management Development Training**

Services include offering an array of short duration courses and seminars for management and professional development. Training for career development may be provided directly to individuals or through employers' training programs, and courses may be customized or modified to meet the special needs of customers. Instruction may be provided in diverse settings, such as the establishment's or agency's training facilities, and through diverse means, such as correspondence, television, the Internet, or other electronic and distance-learning methods. The training provided may include the use of simulators and simulation methods.

Examples include Training Services that are instructor led Training or Web Based Training of Education Courses, Course Development and Test Administration, Learning Management, and Internships; Environmental Training Services in order to meet Federal mandates and Executive Orders; training of agency personnel to deal with media and media responses; Logistics Training Services related to system operations, automated tools for supply and value chain management, property and inventory management, distribution and transportation management, and maintenance of equipment and facilities; Audit & Financial training services related to course development and instruction required to support audit, review, financial assessment and financial management activities.

Any firm offering Defense Acquisition Workforce Improvement Act (DAWIA) and Federal Acquisition Certification in Contracting (FAC-C) Training for Acquisition Workforce Personnel will include an identify only DAWIA and FAC-C courses that have been deemed DAU equivalent or approved by the Federal Acquisition Institute (FAI).

NOTE: In accordance with OMB Policy Letter 05-01, civilian agencies must follow the course equivalency determinations accepted by the Defense Acquisition University (DAU) to ensure that core training is

## **GS-00F-168CA -- TETRA TECH INC – ENVIRONMENTAL SERVICES -- August 2020**

comparable across the workforce and qualifies for certification. When procuring FAC-C and DAWIA training for the audience identified below, the task order level Contracting Officer shall confirm that the courses being acquired are listed on one of the following websites: <https://www.fai.gov/drupal/certification/verified-contracting-course-vendor-listing> OR <http://icatalog.dau.mil/appg.aspx> (click on commercial vendors).

Training Audience – Acquisition professionals interested in completing FAC-C or DAWIA

### **SIN 541370GIS: Geographic Information System (GIS) Services**

Geographic Information Services (GIS) provided in support of environmental program include: cultural resource GIS (CRGIS); groundwater monitoring; growth forecast modeling; habitat conservation plans; habitat modeling; image analysis support for emergency response; mapping, cartography, and mashups (e.g., combining data from more than one source into a single integrated tool to include aerial mapping); migration pattern analysis; natural resource planning; remote sensing for environmental studies; terrestrial, marine, and/or atmospheric measuring/management; vegetation mapping; and watershed characterization for mitigation planning.

NOTE: The services offered under this scope shall NOT include surveying and mapping services as set forth in FAR Part 36, and defined under the Brooks Act of 1972 (Public Law 92-582, 40 U.S. 1102 et seq.).

### **SIN 562910REM: Environmental Remediation Services**

Remediation services include site preparation, characterization, field investigation, conservation and closures, emergency response cleanup (ERC), underground storage tank/above-ground storage tank (UST/AST) removal, air monitoring, soil vapor extraction, stabilization/solidification, bio-venting, carbon absorption, containment, monitoring and/or reduction of hazardous waste sites, unexploded ordnance removal, and remediation-related laboratory testing (e.g., biological, chemical, physical, pollution and soil testing). Reclamation services include: creating new land from sea or riverbeds, wetland restoration, and restoring areas to a more natural state (e.g., after pollution, desertification, or salinization have made it unusable).

NOTE: Services offered under this scope shall not include any remediation/transportation/disposal of radioactive waste, asbestos and/or paint abatement, radon mitigation, or construction and architect-engineer services as set forth in FAR Part 36 (including construction, alteration or repair of buildings, structures, or other real property). This SIN does not include Davis-Bacon work as defined in Federal Acquisition Regulation Subpart 22.4. Ordering agencies must ensure the work being required is not covered by the Davis-Bacon Act.

\*See GSA Labor Categories and Pricing on next pages

**GS-00F-168CA -- TETRA TECH INC – ENVIRONMENTAL SERVICES – LABOR CATEGORY DESCRIPTIONS -- August 2020**

Labor Category	Experience	Responsibilities
Program Manager	Bachelors + 15 years professional experience. Prof. Registration and certificate if applicable.	Directs the performance of a variety of related projects and implements project management under this supply schedule. Is responsible for ensuring high quality products and services that are delivered according to the agreed schedule and budget of the applicable task/delivery order. Also provides overall management of budget and ensures projects and subcontracting plans are operated within the parameters of the contract.
Project Manager	Bachelors + 10 years professional experience. Prof Registration and certificate if applicable	Serves as primary contact with the client and manages projects to meet client requirement. Oversees the project management activities of less senior PM's. Requires independent evaluation of information in complicated and dynamic situations. Manages projects of broad scope and impact and has responsibility to commit company resources. Fiscal Responsibilities: May administer projects in excess of \$1,000,000.
QA Manager	Bachelors + 10 years professional experience.	Analyzes business information systems requirements and develops and implements test plans ensuring proposed data processing systems modules and programs are stress tested, error free, and meet stated requirements before implementation. Adept at problem identification and solution and capable of documenting problems and preparing recommendations for solution
Business/Financial Manager	Bachelors + 5 years professional experience	Manages financial systems and oversees administrative contractual requirements. Tracks budgets for multiple projects and communicates frequently internally with the program manager and externally with the client regarding adherence to budgets. Provides financial forecasts and reviews past performance with client regarding funding
Administrative III	High School + 3 years of experience.	Assists program and project managers with financial management and operations. With very little direction, assists with the organization of tasks, preparation for meetings, and completion of contractually-required paperwork.
Administrative II	High School + 1 years of experience.	Assists program and project managers with financial management and operations. Assists with the organization of tasks, preparation for meetings, and completion of contractually-required paperwork.
Administrative I	High School + 0 years of experience.	Assists program and project managers with financial management and operations. Assists with the organization of tasks, preparation for meetings, and completion of contractually-required paperwork.
Contract Specialist	High School + 6 years of experience.	Supports project management with contracts and subcontracts.

**GS-00F-168CA -- TETRA TECH INC – ENVIRONMENTAL SERVICES – LABOR CATEGORY DESCRIPTIONS -- August 2020**

Labor Category	Experience	Responsibilities
Word Processor	High School + 0 years of experience.	Support project management and the development of technical documentation by word processing letters, reports, fact sheets, guides, and training materials.
Scientist V	Bachelors + 18 years professional experience.	Directs complex projects requiring integration of refined scientific techniques with the outputs of other disciplines, such as engineering and law. Develops and refines new scientific techniques to improve quality. Establishes performance and technical standards
Scientist IV	Bachelors + 12 years professional experience	Conducts scientific analysis, field testing, and the preparation of analytical documents and oversees scientific work of less experience personnel.
Scientist III	Bachelors + 8 years professional experience.	Conducts scientific analysis, field testing, and the preparation of analytical documents under very little supervision.
Scientist II	Bachelors + 3 years professional experience.	Conducts scientific analysis, field testing, and the preparation of analytical documents under supervision of more experienced personnel.
Scientist I	Bachelors + 0 years professional experience.	Conducts scientific analysis, field testing, and the preparation of analytical documents under supervision of more experienced personnel.
Engineer V	Bachelors + 18 years professional experience.	Directs complex projects requiring integration of refined engineering techniques with the outputs of other disciplines, such as environmental science and law. Develops and refines new engineering techniques to improve quality. Establishes performance and technical standards.
Engineer IV	Bachelors + 12 years professional experience.	Plans project coordination, management, and engineering. Develops and refines new engineering techniques to improve quality. Establishes performance and technical standards
Engineer III	Bachelors + 8 years professional experience.	Devises tests to evaluate and check systems. Documents the results of complex analysis and design tasks. May design complex systems and may act as project manager.
Engineer II	Bachelors + 3 years professional experience.	Performs analysis and design tasks. Also prepare specifications and assists in the development of standards.
Engineer I	Bachelors + 0 years professional experience.	Provides basic technical assistance in engineering under the supervision of more experienced personnel.

**GS-00F-168CA -- TETRA TECH INC – ENVIRONMENTAL SERVICES – LABOR CATEGORY DESCRIPTIONS -- August 2020**

Labor Category	Experience	Responsibilities
Computer Programmer III	Bachelors + 4 years professional experience.	Designs software and implements databases. Writes specifications and work plans for projects. Provides methodologies for programmers with less experience and assists them to implement their tasks. Designs and develops documentation of data requirements.
Computer Programmer II	Bachelors + 2 years professional experience.	Provides programming support and performs duties as defined by the project manager or more senior programmer. Assists in maintaining the operation and function of systems. Also may support system help desks. May design and implement modifications or enhancements to forms, menus, and reports generated by programs.
Computer Programmer I	Bachelors + 0 years professional experience.	Provides programming support and performs duties as defined by the project manager or more senior programmer. Assists in maintaining the operation and function of systems. Also may support system help desk.
Analyst/Planner V	Bachelors + 14 years professional experience,	Directs complex projects requiring integration of complex legal/regulatory issues with the outputs of other disciplines, such as environmental science and engineering. Develops and refines new techniques to improve quality of regulatory/policy descriptions and/or performance assessments. Establishes performance and technical standards for regulatory/policy analyses.
Analyst/Planner IV	Bachelors + 8 years professional experience,	Conducts analyses of more complex regulations, policies, past analyses, and new analytical tools pertaining to a given problem requiring resolution. Assumes a lead role in defining the scope of the analysis to be conducted, including relevant laws, regulations, issues, and options. Directs the collection and integration of information and prepares the approach to be used in conducting the analyses.
Analyst/Planner III	Bachelors + 4 years professional experience.	Conducts analyses of regulations, policies, past analyses, and new analytical tools pertaining to a given problem requiring resolution. Assists in defining the scope of the analysis to be conducted, including relevant laws, regulations, issues, and options. Integrates information gathered from the literature under the direction of more experienced analysts/planners.
Analyst/Planner II	Bachelors + 2 years professional experience.	Conducts basic analyses of regulations, policies, past analyses, and new analytical tools pertaining to a given problem requiring resolution. Integrates information gathered from the literature under the direction of more experienced analysts/planners.
Analyst/Planner I	Bachelors + 0 years professional experience.	Conducts basic research on regulations, policies, past analyses, and new analytical tools pertaining to a given problem requiring resolution. Summarizes literature.

**GS-00F-168CA -- TETRA TECH INC – ENVIRONMENTAL SERVICES – LABOR CATEGORY DESCRIPTIONS -- August 2020**

Labor Category	Experience	Responsibilities
Information Technology Specialist IV	Bachelors + 10 years professional experience.	Works closely with computer programmers and database specialist to determine data needs of the client and capabilities of the system. Analyzes reports and authors and procedures documents summarizing data. Synthesizes information to forecast trends and identify data gaps. Recommends systems development and solutions to issues raised.
Information Technology Specialist III	High School + 8 years professional experience.	Performs logical and physical database design. Performs data analysis, database design, development activities, and implementation for databases and their conversions. Works with users to determine data storage and access requirements. Makes recommendations for improving existing databases. Provides guidance and expertise in the use of database languages. Will coordinate activities of both technical and non-technical personnel.
Information Technology Specialist II	High School + 7 years professional experience.	Performs logical and physical database design. Performs data analysis, database design, development activities, and implementation for databases and their conversions. Works with users to determine data storage and access requirements. Makes recommendations for improving existing databases. Provides guidance and expertise in the use of database languages.
Information Technology Specialist I	High School + 4 years professional experience.	Performs logical and physical database design. Performs data analysis, database design, development activities, and implementation for databases and their conversions. Works with users to determine data storage and access requirements.
Technician II	High School + 2 years professional experience.	Enters information into varying databases and systems; collects documents from various sources, as directed; and/ or provides logistics and administrative support for field activities and meetings.
Technician I	High School + 0 years professional experience.	Enters information into varying databases and systems; collects documents from various sources, as directed; and/ or provides logistics and administrative support for field activities and meetings.
Training Specialist	Bachelors + 12 years professional experience.	The position requires a highly specialized instructional expert who works with technical experts to provide advice on instructional methods for preparing and delivering training workshops, computer-based training, and other venues. Also assists in the development of training material, the scheduling and administration of events, the training of instructors, and production of participant material.

**GS-00F-168CA -- TETRA TECH INC – ENVIRONMENTAL SERVICES – LABOR CATEGORY DESCRIPTIONS -- August 2020**

Labor Category	Experience	Responsibilities
Conference Planner	Bachelors + 2 years professional experience.	Coordinates training and demonstration conferences and meetings for multiple purposes. Arranges logistics (such as hotel and training facilities), plans staffing for the event, and provides such on-site support as note takers, systems support, and audio-visual support.
Technical Editor/Writer II	Bachelors + 2 years professional experience.	Working with technical specialists, write reports, manuals, training courses, and other documents and ensure quality of those documents written by others. Review grammar, writing style, and syntax of documentation.
Technical Editor/Writer I	Bachelors + 0 years professional experience.	Working with technical specialists, write reports, manuals, training courses, and other documents and ensure quality of those documents written by others. Review grammar, writing style, and syntax of documentation.
GIS/CADD/Graphics Tech III	Associates + 4 years professional experience.	Works with technical writers and other authors to prepare illustrations, slide presentations, and other graphics to improve the quality of several communication techniques. Also assists authors in managing the production of documents or graphics.
GIS/CADD/Graphics Tech II	High School + 5 years professional experience.	Works with technical writers and other authors to prepare illustrations, slide presentations, and other graphics to improve the quality of several communication techniques. Works under supervision of other technicians who are more experienced.
GIS/CADD/Graphics Tech I	High School + 4 years professional experience.	Works with technical writers and other authors to prepare illustrations, slide presentations, and other graphics to improve the quality of several communication techniques. Works under supervision of other technicians who are more experienced.
OE/UXO Manager	Bachelors in technical field or 10 years professional experience including uniformed military experience as an Exploded Ordnance Disposal technician.	Directs complex Ordnance and Explosives (OE)/Unexploded Ordnance (UXO) projects requiring the integration of field screening, site investigation, sampling and analysis, health and safety, and engineering techniques, processes, and programs. Directs the detection, excavation, removal and disposition of UXO items. Directs the detonation of UXO in place. Possesses specialized experience in the management of waste munitions and UXO. Develops and refines new OE/UXO strategies and techniques.
OE/UXO Technician	Associates + 3 years professional experience.	Performs OE/UXO tasks, which can include the detection and removal of UXO items, detonation of UXO items, as well as support to field screening, site investigation, sampling and analysis, health and safety, and engineering assignments. Documents the results of tasks and analyses performed.



<b>CONTRACT #: GS00F168CA</b> <b>Environmental Services</b> <b>SINs: 611430, 541620, 541370GIS,</b> <b>562910REM</b>	<b>Option Period 1</b>				
	<b>Year 6</b> <b>06/09/2020 -</b> <b>06/08/2021</b>	<b>Year 7</b> <b>06/09/2021 -</b> <b>06/08/2022</b>	<b>Year 8</b> <b>06/09/2022 -</b> <b>06/08/2023</b>	<b>Year 9</b> <b>06/09/2023 -</b> <b>06/08/2024</b>	<b>Year 10</b> <b>06/09/2024 -</b> <b>06/08/2025</b>
<i>Program Manager</i>	\$273.13	\$279.96	\$286.96	\$294.13	\$301.48
<i>Project Manager</i>	\$207.79	\$212.98	\$218.31	\$223.77	\$229.36
<i>QA Manager</i>	\$186.99	\$191.66	\$196.45	\$201.36	\$206.40
<i>Business Manager</i>	\$177.11	\$181.54	\$186.08	\$190.73	\$195.50
<i>Administrative III</i>	\$94.66	\$97.03	\$99.45	\$101.94	\$104.49
<i>Administrative II</i>	\$80.51	\$82.52	\$84.58	\$86.70	\$88.86
<i>Administrative I</i>	\$72.85	\$74.67	\$76.54	\$78.45	\$80.42
<i>Contract Specialist</i>	\$119.29	\$122.27	\$125.33	\$128.46	\$131.67
<i>Word Processor</i>	\$82.68	\$84.74	\$86.86	\$89.03	\$91.26
<i>Scientist V</i>	\$216.90	\$222.32	\$227.88	\$233.57	\$239.41
<i>Scientist IV</i>	\$194.00	\$198.85	\$203.82	\$208.92	\$214.14
<i>Scientist III</i>	\$151.34	\$155.13	\$159.00	\$162.98	\$167.05
<i>Scientist II</i>	\$108.80	\$111.52	\$114.31	\$117.17	\$120.10
<i>Scientist I</i>	\$87.01	\$89.18	\$91.41	\$93.70	\$96.04
<i>Engineer V</i>	\$231.18	\$236.96	\$242.88	\$248.95	\$255.18
<i>Engineer IV</i>	\$194.00	\$198.85	\$203.82	\$208.92	\$214.14
<i>Engineer III</i>	\$151.34	\$155.13	\$159.00	\$162.98	\$167.05
<i>Engineer II</i>	\$119.36	\$122.34	\$125.40	\$128.53	\$131.75
<i>Engineer I</i>	\$95.38	\$97.76	\$100.21	\$102.71	\$105.28
<i>Computer Programmer III</i>	\$170.10	\$174.35	\$178.71	\$183.17	\$187.75
<i>Computer Programmer II</i>	\$111.29	\$114.07	\$116.92	\$119.85	\$122.84
<i>Computer Programmer I</i>	\$85.74	\$87.89	\$90.08	\$92.34	\$94.65
<i>Analyst/Planner V</i>	\$206.68	\$211.85	\$217.14	\$222.57	\$228.14
<i>Analyst/Planner IV</i>	\$156.19	\$160.10	\$164.10	\$168.20	\$172.40
<i>Analyst/Planner III</i>	\$127.01	\$130.19	\$133.44	\$136.78	\$140.20
<i>Analyst/Planner II</i>	\$101.34	\$103.87	\$106.47	\$109.13	\$111.86
<i>Analyst/Planner I</i>	\$74.04	\$75.89	\$77.79	\$79.74	\$81.73
<i>Information Technology Specialist IV</i>	\$187.09	\$191.77	\$196.56	\$201.48	\$206.51
<i>Information Technology Specialist III</i>	\$178.41	\$182.87	\$187.44	\$192.13	\$196.93
<i>Information Technology Specialist II</i>	\$127.00	\$130.17	\$133.43	\$136.76	\$140.18
<i>Information Technology Specialist I</i>	\$92.41	\$94.72	\$97.09	\$99.51	\$102.00
<i>Technician II</i>	\$83.02	\$85.09	\$87.22	\$89.40	\$91.64
<i>Technician I</i>	\$74.11	\$75.97	\$77.87	\$79.81	\$81.81
<i>Training Specialist</i>	\$166.69	\$170.85	\$175.13	\$179.50	\$183.99
<i>Conference Planner</i>	\$111.83	\$114.63	\$117.49	\$120.43	\$123.44
<i>Technical Editor/Writer II</i>	\$112.35	\$115.16	\$118.04	\$120.99	\$124.01
<i>Technical Editor/Writer I</i>	\$88.52	\$90.73	\$93.00	\$95.32	\$97.70
<i>GIS/CADD/Graphics Tech III</i>	\$120.35	\$123.36	\$126.44	\$129.60	\$132.84
<i>GIS/CADD/Graphics Tech II</i>	\$97.57	\$100.01	\$102.51	\$105.07	\$107.70
<i>GIS/CADD/Graphics Tech I</i>	\$75.81	\$77.71	\$79.65	\$81.64	\$83.68
<i>OE/UXO Manager</i>	\$229.11	\$234.84	\$240.71	\$246.73	\$252.90
<i>OE/UXO Technician</i>	\$111.87	\$114.66	\$117.53	\$120.47	\$123.48

Prices include an Industrial Funding Fee (IFF) of .75% and annual escalation of 2.5% beginning Year 7.

## **GS-00F-168CA -- Tetra Tech Inc – SIN OLM – August 2020**

### **SIN OLM — Order-Level Materials (OLMs)**

OLMs are supplies and/or services acquired in direct support of an individual task or delivery order placed against a Schedule contract or BPA. OLM pricing is not established at the Schedule contract or BPA level, but at the order level. Since OLMs are identified and acquired at the order level, the ordering contracting officer (OCO) is responsible for making a fair and reasonable price determination for all OLMs.

OLMs are procured under a special ordering procedure that simplifies the process for acquiring supplies and services necessary to support individual task or delivery orders placed against a Schedule contract or BPA. Using this new procedure, ancillary supplies and services not known at the time of the Schedule award may be included and priced at the order level.

#### **OLM SIN-Level Requirements/Ordering Instructions:**

OLMs are:

- Purchased under the authority of the FSS Program
- Unknown until an order is placed
- Defined and priced at the ordering activity level in accordance with GSAR clause 552.238-115 Special Ordering Procedures for the Acquisition of Order-Level Materials. (Price analysis for OLMs is not conducted when awarding the FSS contract or FSS BPA; therefore, GSAR 538.270 and 538.271 do not apply to OLMs)
- Only authorized for use in direct support of another awarded SIN.
- Only authorized for inclusion at the order level under a Time-and-Materials (T&M) or Labor-Hour (LH) Contract Line Item Number (CLIN)
- Subject to a Not To Exceed (NTE) ceiling price

OLMs are not:

- "Open Market Items."
- Items awarded under ancillary supplies/services or other direct cost (ODC) SINs (these items are defined, priced, and awarded at the FSS contract level)

OLM Pricing:

- Prices for items provided under the Order-Level Materials SIN must be inclusive of the Industrial Funding Fee (IFF).
- The value of OLMs in a task or delivery order, or the cumulative value of OLMs in orders against an FSS BPA awarded under an FSS contract, cannot exceed 33.33%.

NOTE: When used in conjunction with a Cooperative Purchasing eligible SIN, this SIN is Cooperative Purchasing Eligible.

## GS-00F-168CA -- Tetra Tech Inc – Service Contract Labor Standards – August 2020

SCLS Eligible Labor Category	SCLS Equivalent Code Title	Wage Determination No
Administrative Junior	01020 - Administrative Assistant	2015-5614
Surveyor, Staff	99830 - Survey Party Chief	2015-5614
Surveyor, Junior	99832 - Surveying Technician	2015-5614
Technicians, Senior	30084 - Engineering Technician IV	2015-5614
Technicians, Staff	30082 - Engineering Technician II	2015-5614
Technicians, Junior	30081 - Engineering Technician I	2015-5614
Writer Staff	30463 - Technical Writer III	2015-5614
Administrative Support	01612 - Word Processor II	2015-5614
Administrative Assistant I	01051 - Data Entry Operator I	2015-5614
Administrative Assistant I	01611 - Word Processor I	2015-5614
Administrative Assistant II	01612 - Word Processor II	2015-5614
Administrative Assistant III	01613 - Word Processor III	2015-5614
Word Processor	01612 - Word Processor II	2015-5614
Information Technology Specialist I	01113 - General Clerk III	2015-5614
Technician I	01052 - Data Entry Operator II	2015-5614
Technical Editor/Writer II	30462 - Technical Writer II	2015-5614
GIS/CADD/Graphics Tech III Specialist	30064 - Drafter/CAD Operator IV	2015-5614
GIS/CADD/Graphics Tech II	30063 - Drafter/CAD Operator III	2015-5614
GIS/CADD/Graphics Tech I	30062 - Drafter/CAD Operator II	2015-5614

*The Service Contract Labor Standards (SCLS) is applicable to this contract and it includes SCLS applicable labor categories. The prices for the cited SCLS labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS matrix. The prices offered are in line with the geographic scope of the contract (i.e. nationwide).*